

*National federation of Farmers Procurement Processing & Retailing Co-
operatives of India Ltd.*

201, Anmol Tower, 15/2, Old Palasia, Indore (M.P.) 452 018

Ph: 0731-2595553, 2566573, Mob. : 9425123073, Email: nacofindore@yahoo.com

TENDER DOCUMENT FOR SUPPLY OF VEGETABLE / SPICE CERTIFIED SEED

LAST DATE & TIME
FOR RECEIVING OF
TENDER DOCUMENT : UPTO 06/10/2016 Hr. TILL 05:00 P.M

LAST DATE & TIME OF
SUBMISSION OF
TENDER DOCUMENT : UPTO 07/10/2016 Hr. TILL 1:00 P.M

DATE& TIME OF
OPENING OF TENDER : AT 07/10/2016 Hr. ON 2.00 P.M

National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd.

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No. NACOF/MP/16-17/02

Dated:

To,

.....

.....

.....

Subject: Tender for Supply of Vegetables / Spices Certified Seeds.

Dear Sir,

The **National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd, 201, Anmol Tower, 15/2, Old Palasia, Indore (M.P.)** invites you to submit sealed tenders for the supply of certified seeds of vegetable / spices with the **Special instructions and Terms & Conditions**.

All offers shall be subject to the terms & Conditions of the National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd, attached. The offer of Technical & Commercial Bid must contain EMD of amount Rs.50,000/- (Rupees Fifty Thousand Only) in addition to other documents as required in Technical & Commercial Bid (Envelope No.1) mentioned under **Part –A**.

The price Bid must be submitted in the prescribed form attached here and marked as Envelope No. 2 in **Annexure-B**.

Offer of Technical & Commercial Bid and Price Bid sealed in two separate envelopes duly subscribed the reference of Notice Inviting Tender & Date of Opening of tender, be put further on Outer envelope super-scribing the reference of Notice Inviting Tender and Opening date of tender, must reach on the **National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd, 201, Anmol Tower, 15/2, Old Palasia, Indore (M.P)** up to **1:00 P.M** by **07.10.2016**. The offers must be sealed and addressed to the **National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd, 201, Anmol Tower, 15/2, Old Palasia, Indore (M.P)**.

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TENDER FOR PURCHASE OF VEGETABLES / SPICES CERTIFIED SEEDS

National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd (NACOF) desires to purchase about: *Coriander (1400Qtls), Garlic(1600 Qtls), Rabi Onion (50Qtls) and Potato (2500 Qtls)*of certified Seeds, packed and tagged in bags from seed producers/organizers/co-operative societies and seed companies here in after called as tenderer/suppliers on the following terms & condition in **Two-Bid system**. Offers are quoted on enclosed pro-forma for certified seeds for the crops / varieties as per the Annexure-I on the following terms and conditions.

TWO BID SYSTEM:

A. Two independent sealed envelopes should be prepared as detailed below.

1. ENVELOPE NO. 1 (SEALED)

This envelope should be marked as “**ENVELOPE NO.1. TECHNICAL BID for SUPPLY OF VEGETABLE / SPICES CERTIFIED SEEDS**”and should contain following papers with covering letter on letter head (Tenderer should invariably mention their name, address etc. on left hand side of envelop for clear identification).

- a) PART ‘A’ (Commercial and Technical Bid)
- b) E.M.D. details.

2. ENVELOPE NO. 2 (SEALED)

This envelope should be marked, as “**ENVELOPE NO.2. FINANCIAL BID FOR SUPPLY OF VEGETABLE / SPICES CERTIFIED SEED**”should contain PART ‘B’ (Tenderer should invariably mention their name, address etc. on left hand side of envelope for clear identification).

3. Both the envelopes should be enclosed in one bag sealed envelope super-scribing “**TENDER FOR SUPPLY OF VEGETABLE / SPICES CERTIFIED SEED**”. The sealed tender should be delivered in the office of **The State Manager, National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd, 201, Anmol Tower, 15/2, Old Palasia, Indore (M.P) 452018.**

4. Tenderer must affix seal and put address on each envelope.

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TERMS AND CONDITIONS FOR PURCHASE OF VEGETABLE/SPICES CERTIFIED SEEDS

1. The tenderer shall present the offer in his letter head using the enclosed offer format.
2. Tender can be submitted for any crop (single crop or for all the crops), but a minimum of 50% quantity for any crop must be submitted. For any crop, quantity below 50% will be rejected.
3. Rate shall be quoted in **Rs. per Kilograms F.O.R. delivery at the required places in the State of Madhya Pradesh and Chhattisgarh at the District level of respective state**. The rate shall be all-inclusive and no other claim on taxes etc. if any livable shall be entertained.
4. Rates will be accepted on Crop-wise basis and not Variety-wise.
5. For each crop, Tenderers must provide 50% of the quantity demanded in the paper publication. If rates of Tenderer is found to be lowest for particular crop and if the quantity offered in less than 50% of the quantity demanded in the paper publication, then rates of those crops will not be taken into consideration and will be rejected.
6. The tender shall be accompanied by interest free Earnest Money Deposit (EMD) of Rs.50,000/- (Rs. Fifty Thousand Only) in the form of Demand Draft drawn in favor of **“National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd, Indore,”** (Payable at Indore). Offer without earnest money will be rejected.
7. All the Successful Tenderers, to be referred hereby as L-1 (for each crop) shall at their cost have to execute the Agreement with NACOF on Non-Judicial Stamp of Rs.1000 for the quantity of Certified Vegetable/Spices seeds mentioned by the tenderer in the tender that is to be supplied in Madhya Pradesh and Chhattisgarh on the rates approved by NACOF within 3 Government working days.
8. Successful Tenderers must deposit the following documents at the time of execution of Agreement :
 - a.) Certificates of Certified Seeds of Vegetable / Spices which are issued by the State Certification Agencies for the quantity that is mentioned by the tenderer in the Tender document.

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- b.) Interest free Security Deposit @ 3% of the total value of the supply at the approved rate OR Rs. 2,00,000/- (Rs. Two Lakhs only), whichever is less. Security Deposit will be returned back to the tenderer after the final completion of Orders of Certified Vegetable / Spices seeds or in a maximum of 90 days from the Agreement date. EMD of Rs.50,000 which is deposited by the tenderer at the time of submission of tender document will be adjusted in the Security Deposit amount; which means that Successful tenderer will have to submit only Rs.1,50,000 during the time of execution of agreement.
9. In case L-1 Bidder does not bid for the entire tendered quantity, then in that case NACOF will take the remaining Quantity from L-2, L-3 and so on from the remaining tenderers on the same rates quoted by L-2, L-3 and so on respectively. In regard of which, no objection by L-1 or L-2 will be deemed LIABLE or valid, if NACOF procures the remaining Quantity from L-3 or other tenderers on their respective rates.
10. Tenders in sealed envelope will be received at **National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd, Indore** up to **1:00 P.M** on **07.10.2016** and Technical bids will be opened on the same date and place at **2:00 P.M** in the presence of those tenderers who may wish to be present. Financial Bids of only those parties will be opened whose Technical Bid will be complete and in order and financial bid will also be opened on **07.10.2016**. Tenders received after the due date and time will be rejected.
11. **The suppliers' offer shall be valid at least for 90 days.**
12. The rates of only those varieties of Vegetable/Spices Seeds which are NOTIFIED by the Government of India will be accepted by NACOF. Rate approval of the varieties which are not NOTIFIED by the government of India will not be done.
13. All the pages of Tender Document must be sealed and signed by the tenderer.
14. It will be mandatory for the tenderer to quote the rates in Numbers as well as in words. In case of any discrepancy/confusion, the rate in words will be considered True/Correct.
15. The Quantity given in the tender document is tentative, NACOF may increase/decrease the final requirement from the quantity advertised in the tender.

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16. NACOF may do the Stock Verification of all the lots of certified vegetable/Spices seeds as per the agreed Quantity of all the successful tenderer.
17. Successful tenderer must supply the ordered quantity within 20 days of receiving the order.
18. If tenderer fails to supply the quantity mentioned in the Agreement, then EMD of all those tenderer who fails to supply the ordered quantity will be forfeited by NACOF, and those suppliers will be held Black-Listed.
19. These rates will be applicable for Financial year 2016-17.
20. NACOF may draw representative samples of the final cleaned/graded seed lots offered by the supplier and have then analyzed in any Government Laboratory identified by NACOF.
21. The seed stock shall conform to the quality specifications prescribed in the Minimum Seed Certification Standards-1988, as amended from time to time and shall possess good physical appearance and luster to NACOF's satisfaction.
22. 80% payment will be released through crossed A/c payee cheques or through RTGS/NEFT within 30 days from the receipt of bill subject to fulfilling the requirements set out in the terms and conditions. ***The bill must be accompanied with proper Stores Receipt/Challan duly countersigned by the Consignees/acknowledgement receipt of delivery of seed in good and sound condition.***
23. NACOF may retain 20% payment along with Security Deposit as retention money up to 90 days from the date of completion of supply.
24. The supplier shall, at his cost, take back part or full quantity of such stock proved defective on receipt by/delivery to NACOF.
25. In the event of any dispute/complaint with reference to the seed quality, if the responsibility of the supplier is proved/established. He shall bear the loss/damage if any sustained by NACOF to the relevant extent.
26. Conditional offers shall not be accepted and the tenderer shall not impose any additional term/condition.

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- 27.** NACOF reserves the right to accept/reject any or all the tenders without assigning any reason what so ever.
- 28.** In the event of any question/dispute or difference arising between NACOF and the supplier on any matter covered by these Terms & Conditions or arising directly or indirectly there from or connected with these Terms and Conditions in manner, the Chairman-cum-Managing Director, NACOF or by any other competent officer who at the relevant time is occupying the highest office in NACOF and has been delegated with such powers. The tenderer shall have no objection in this regard. Also the Courts of Delhi/New Delhi alone shall have jurisdiction on adjudicate thereon.

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OTHER TERMS AND CONDITIONS:

1. NACOF shall not be responsible for fluctuation of the market rate of the ordered seed. The tenderer shall be required to supply the seed at agreed rate only. The agreement can be terminated at any time due to non-performance of any of the Terms & Conditions of the agreement.
2. In case of dispute arising out of the contract, the party/parties shall have to agree to the decision of the sole arbitrator appointed by NACOF whose decision will be binding on both the parties.
3. The court of law situated at Delhi will have the jurisdiction in matter related this tender or dispute during the performance of the contract.
4. The tenderer shall be responsible for State Sales Tax/Central Sales Tax/VAT and Income tax liabilities, if any. NACOF will not carry any tax liability related with the transaction.
5. NACOF will not responsible for the losses incurred to the supplier/tenderer due to change in Govt. decisions. Natural calamities, which are beyond the control of NACOF.
6. Quality Control Inspectors of the concerned State may draw the samples of stocks. In case the stocks failed in sampling the tenderer will be responsible for the consequences of violation of Seed Act and Seed Laws.
7. The tenderer will have to give name of the firm, name of the processing plant, godown their postal addresses, telephone Nos. E-mail name of the responsible person in the tender from itself so as to make further communication.

For the Tenderer Use:

I have read and understood the foregoing Terms & Conditions and I agree to abide by them.

Date

Signature of the supplier with Seal

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Name & address

Contact

PART A

PROFORMA FOR TECHNICAL BID

1. Below Table No.1

Table No.1

Name & Address of Bidder			
TIN Number			
PAN Number			
Seed License Number			Valid upto (date) :
Firm Registration number			Valid upto (date) :
Experience in Seed Industry (In years)			
Variety wise quantity Offered (In Quintals)	Crop	Variety	Quantity Offered (In Quintals)
	Coriander		
	Garlic		
	Rabi Onion		
	Potato		

Contd ...

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NOTE : Self-Attested copies of TIN, PAN, Seed License and Firm Registration must be attached with the Tender document without which Technical Bid will not be VALID

2. Also as required EMD for Rs..... (Rs.) is Enclosed vide DD No. Dated drawn in Favor of "**National federation of Farmers Procurement Processing & Retailing Co-operatives of India Ltd**",(Payable at Indore).

3. I have read and understood the terms and conditions and I agree to abide by them.

4. Keenly looking forward to your esteemed order.

Date _____

Signature _____

Name _____

Complete Address _____

Phone No. _____

Fax No. _____

E-mail _____

Seal _____

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PART-B

PROFORMA FOR FINANCIAL BID

(FROM FOR OFFER BY TENDERERS TO BE SENT IN SEALED ENVELOPE)

FROM,

TO,

M/S _____

STATE MANAGER,

**National federation of Farmers Procurement
Processing & Retailing Co-operatives of India Ltd.
201, Anmol Tower, 15/2, Old Palasia, Indore (M.P.) 452 018**

Sir,

With reference to your advertisement **DainikJagran in Hindi News Paper** on date **28.09.2016**. We hereby quote our most competitive offer for the supply of Vegetables/Spices Certified seeds as per the Terms & Conditions provider by you. The particulars of offer are given below.

Rate may be quoted for any variety of Vegetable/Spice other than above may also be quoted for Certified Seed.

S. No.	Certified Vegetable/Spice seeds	Variety	Qty.of seed offered by tenderer (In Quintals)	Rate in Rs/Kg (F.O.R. district) of Vegetable/spice seeds for final cleaned/graded/packed quantity	
				In Numbers	In Words
1	Coriander				
2	Garlic				
3	Rabi Onion				
4	Potato				

Remark: - The above mentioned certified Vegetable/Spice seed is applicable for M.P.& Chhattisgarh Sate.

Signature of Party

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Name & Address/Seal

Tel. No/Fax No.

E-Mail

Date

Place