

**National Federation of Farmers' Procurement, Processing and Retailing
Cooperatives of India Ltd. (NACOF)**

APPLICATION FORM FOR REGISTRATION OF SUPPLIERS OF THE NACOF
(To be filled up on Manufacturer's/ Supplier's letter head)

1. Name of the Producer/
Manufacture/Supplier _____

2. Factory's address & Phone No. _____

(Principal Add. & Mob./Phone No.) _____

3. Office address & Mob./Phone No. _____
Website/E-mail Add. _____
Mobile No. _____

4. Registration No. _____
GST No. _____

5. Brand & Name details of Product/
Services offered _____

6. Name of States where products/
Services are offered _____

7. List of the orders:
 - A. Company Issue Price _____
 - B. Wholesale Price _____
 - C. Maximum retail prices _____
(Inclusive of all Taxes) please _____
enclose price List
 - D. Trade Discount _____
 - E. Quantity Discount _____
 - F. Cash Discount _____
 - G. Any other Discount _____
 - H. Validity period of prices _____
 - I. Delivery Period _____

8. Terms of payment On realization from the Government Departments/Buyers

9. Name & Address of the
Bankers'

10. Permanent Account Number
(PAN Number)

DECLARATION:

- A. We agree to raise E-way Bill on movement of stocks whether goods are taxable or exempted in case of inter-state sale and more than 50 KMs in case "Within the State"
- B. We agree to replace the slow moving damaged, discolored etc items supplied by us with the fast moving items or to take back the unsold stocks under intimation to NACOF.
- C. We undertake to give rebate on the unsold stocks in the event of reduction of prices.
- D. We shall be fully responsible for the quality and quantity of the stocks supplied by us and would ensure Certification of Seeds Guarantee/PFA/Warranty as applicable. We will comply with the package commodities Act, 1977 and the PFA Rules/ISI Specification and such other laws, applicable rules & regulations as applicable.
- E. We certify that the prices quoted by us are the lowest and reasonable discount allowed/given and the terms and conditions offered to you, are the best in the trade. We undertake not to make any upward revision of the prices without the specific approval of NACOF. In case of reduction in the prices and introduction of any incentive scheme, we undertake to inform the same to the NACOF first.
- F. We will attend to the customer complaint, if any, promptly as and when required.
- G. We certify that we have never been black-listed by any Govt. agency.
- H. It is certified that none of our proprietors, Directors and their relatives are connected with the Management of the NACOF.
- I. We agree to deposit interest free refundable security amount of Rs.2,00,000/- (Rs. Two Lakh only) by banker's cheque / D.D with the NACOF alongwith non-refundable registration fee of Rs.25,000/- (Rs. Twenty Five Thousand only) plus 18% GST Rs.4,500/-.
- J. We agree for the lock in period of refund of security money for three years.
- K. We agree to pay Rs.25,000/- (non-refundable) for inclusion of the addition of the item.
- L. We agree to pay Rs.11,800/- (non-refundable) at the time of renewal of the registration (Rs.10,000/- renewal charges and Rs. 1800/- GST)
- M. We agree to take payment of our stocks from NACOF after the same is received by NACOF from its buyers.

SIGNATURE _____

DESIGNATION _____

Seal of the party

Dated :

Place :

A F I D A V I T

I, Shri _____ S/o. Shri _____
Resident of _____

do hereby solemnly affirm and declare as under:

1. That I am Proprietor/ Partner/ Managing Director/ Chairman of M/S _____

_____ and I am authorized and competent to file this affidavit to the NACOF on behalf of above said company.

2. That the content of application from SI No. 1 to 11 are correct and binding on us.

3. That our company is the Manufacturer/Distributor of the items to be supplied to the NACOF under the brand name(s) of _____

4. That the rates quoted by us are the lowest and most competitive in comparison to similar products of other manufactures. We shall be solely responsible for any complaint regarding rate/quality of items supplied by us and undertake to make good of losses, if any, to NACOF on the above score.

5. That neither I nor any partner/ Directors/ Officer of our concern is related with any Directors/ Officer/ employee of NACOF.

6. That in case of any dispute relating to this offer/contract/supply, the matter shall be referred to Sole Arbitrator of the Managing Director of NACOF or his nominee who may act as the Arbitrator.

7. That the information and documents given with the application to the NACOF for registration of our firm/company with NACOF as approved suppliers are true and correct.

8. In case any discrepancy is found, we should be solely responsible for the same.

DEPONENT

VERIFICATION:

Verified at _____ on this day _____
that the contents of above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed and fabricated in the information provided in the application form for registration as supplier of the NACOF.

DEPONENT

LIST OF DOCUMENTS TO BE SUBMITTED

1. Authority letter of Competent Authority to sign the application and affidavit.
2. Application on Firm's/Company's letter head, duly filled in.
3. Affidavit on non-judicial stamp paper of Rs.100/-, duly authorized.
4. Photo copy of GST.
5. Last three years audited Balance Sheet, Profit & Loss Account, duly certified by Chartered Accountant (Attested Copy by Notary).
6. Memorandum of Articles.
7. Income Tax Return for the last three years (Attested copy by Notary).
8. Current Account Operation – Proof on Bank's Letter Head.
9. Attested copy of PAN by Notary.
10. Cheque for Security Amount of Rs.2,00,000/- (Refundable) and Registration Fee Rs.25,000/- + GST (Rs.4,500/-) (Non-Refundable).

BANK DETAIL FOR PAYMENT

Name of the Bank : Axis Bank Ltd., Nehru Place, New Delhi – 110019.
Account Name : National Fedn of Fars Procmt Procssg & Retailing Coops of India Limited
Account Number : 924010001874747
IFSC code : UTIB0000049
A/c Type : Saving
Payment : Payment may please be released in the name of **“National Fedn of Fars Procmt Procssg & Retailing Coops of India Limited”**

11. SSI/NSI/Govt. Certificate regarding your manufacturing unit or authorization letter of Principal/Certificate of Export & Import.
12. ISO Certificate, if applicable.
13. Microsoft Certificate, if applicable.
14. Company Profile.
15. List of customers in the country.
16. Catalogue along with list of branches in the country.
17. Experience in the trade; especially with Government Departments.
18. Copy of Authorization letter by the manufacturers/producers for appointment as their distributor/dealer, duly notarized.

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